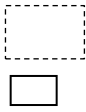


COURTYARD - CHURCH Setup Sheet

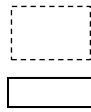
Please Email this setup to keggimann@oloj.org or print and put it in Kathleen's (Church Office) mailbox.

Date of Event	_____ DATE _____	thru	_____ DATE _____	Start Time: _____ hr. _____ AM _____ PM	Setup must be ready at: _____ hr. _____ AM _____ PM	Day of Week _____
Name of Event	_____					Num. of people expected _____
Organization	_____			Contact person _____	Phone _____	
Special Equip:	<input type="checkbox"/> Mic	<input type="checkbox"/> Mic stand	<input type="checkbox"/> Podium	<input type="checkbox"/> Audio Cart	<input type="checkbox"/> Screen	<input type="checkbox"/> Easel
Other Information:						

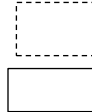
In the boxes below, indicate the number of tables you want and then enter how many chairs per table:



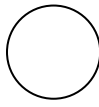
3'X20" Table
(6 available)



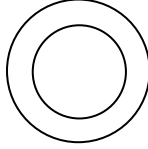
6'X18" Table
(34 available)




6'X30" Table
(18 available)




6' Round Table
(8 maximum)




6' Table with chairs

Chair

Chairs per table



Umbrella
(8 available)



Trash Can

