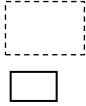


COURTYARD - CHURCH Setup Sheet

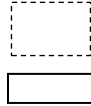
Please Email this setup to JHolmgren@oloj.org or print and put it in the Maintenance mailbox.

Date of Event	DATE	thru	DATE	Start Time:	hr.	AM PM	Setup must be ready at:	hr.	AM PM	Day of Week	
Name of Event							Num. of people expected				
Organization							Contact person				
Special Equip:	<input type="checkbox"/> Mic	<input type="checkbox"/> Mic stand	<input type="checkbox"/> Podium	<input type="checkbox"/> Audio Cart	<input type="checkbox"/> Screen	<input type="checkbox"/> Easel					
Other Information:											

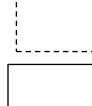
In the boxes below, indicate the number of tables you want and then enter how many chairs per table:



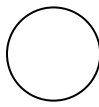
3'X20" Table
(6 available)



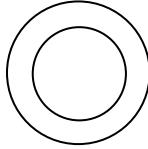
6'X18" Table
(34 available)




6'X30" Table
(18 available)




6' Round Table
(8 maximum)




6' Table with chairs

Chair

Chairs per table



Umbrella
(8 available)



Trash Can

